

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

July 18, 2014

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Friday, July 18, 2014, at 11:00 a.m.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

D. Shane Loper

Rodney Pearson

J. Keith Van Camp

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Laura Pentecost, Data Services Division Director

Jay White, Information Security Division Director

David Johnson, Internal Services Division Director
Donna Nead Rogers, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Renee Murray, ISS Procurement/Consulting Team Leader
Tangela Harrion, ISS Technology Consultant
Anthony Hardaway, ISS Procurement/EPL Team Leader
Donna Hamilton, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Debra Brown, IT Planning Coordinator
Gina Sullivan, Internal Services Division
Leslie Swilley, Internal Services Division
Caren Brister, Strategic Communications
Alice Claire Thompson, Strategic Communications
Gary LeBlanc, Infrastructure Planning Architect
Pam Sinclair, Data Services Division
Ravaughn Robinson, Emerging Technology Coordinator
Jeff Jennings, Data Center Infrastructure Manager
Jerry Guillory, Data Services Division
Alan Collums, Data Services Division

Others Present:

Randy Breland, Mississippi Department of Finance and Administration
David Pitcock, Mississippi Department of Finance and Administration

Mohammed Jalaluddin, Mississippi Department of Employment Security

Tonya Faler, Mississippi Department of Employment Security

Mark Allen, Mississippi Department of Human Services

Chris Christmas, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Tim Ross, Presidio

Karen Newman, The Clay Firm

Rob McClure, AT&T

Brad Stromp, Dell

Mary Tucker, BCI

Jordan Norha, BCI

Nathan Slater, CSpire

Terrell Knight, CSpire

Tom Wicker called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 19, 2014.

On motion by Rodney Pearson and second by Shane Loper that the minutes of the June 19, 2014 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Debra Spell, Randy Breland, MAGIC Technical Lead, and David Pitcock presented the recommendation for Project No. 40349 for a Change Order to the Agreement with IBM Corporation, for the acquisition of Business Continuity and Recovery Services (BCRS) for

the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of this Change Order Request in the amount of \$6,231,975.00, to provide business continuity and recovery services. With this Change Order, the revised total lifecycle cost of this project is \$13,777,197.00.

On motion by Rodney Pearson and second by Keith Van Camp that the staff recommendations be approved:

Motion carried; unanimously.

Agenda Item No. 3: Donna Hamilton, Mohammed Jalaluddin, Director of Technology Innovation, and Tonya Faler presented the recommendations for Project No. 41422 and Project No. 41457 for an increase to the Agreement with TATA American International Corporation, D/B/A TCS America to provide maintenance and support of the UI Benefits System and provide Phase III enhancements and sustainability support for the Unemployment Insurance Consortium System for **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly recommend approval of the increase to the Agreement with TATA American International Corporation, D/B/A TCS America through August 31, 2015, in an amount not to exceed \$724,659.54 to provide maintenance and support of the UI Benefits System. The staffs of ITS and MDES jointly recommend approval of the increase to the Agreement with TATA American International Corporation, D/B/A TCS America through December 31, 2019, in an amount not to exceed \$12,847,915.72 to provide Phase III enhancements and sustainability support for the Unemployment Insurance Consortium System. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$100,511,637.69.

On motion by June Songy and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Jill Chastant and Mark Allen, Chief Systems Information Officer, presented the recommendations for Project No. 41396 and Project No. 41397 for the continuation of the Agreements with James Consulting Services and Ciber, Inc. for consulting services for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with James Consulting Services through August 31, 2016, in an amount not to exceed \$246,560.00 for consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$598,506.00. The staffs of ITS and MDHS jointly recommend the approval of the continuation of this Agreement with Ciber, Inc. through August 31, 2016, in an amount not to exceed \$2,381,673.00 for consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$5,781,471.36.

On motion by Rodney Pearson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Michele Blocker presented a summary of the FY2016 **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** budget request. The staff of ITS requests approval to submit the FY2016 ITS budget.

On motion by Keith Van Camp and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the IT Consulting Services Reports for January 2014 through June 2014.

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software

and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 8 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, August 21, 2014.

On motion by Rodney Pearson and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, July 18, 2014.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, July 18, 2014.

June Songy - per diem and expenses for 1 day;

Board Meeting, July 18, 2014.

Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, July 18, 2014.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, July 18, 2014.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Tom Wicker.

The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Friday, July 18, 2014, immediately following the conclusion of the regularly scheduled

monthly meeting.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

D. Shane Loper

Rodney Pearson

J. Keith Van Camp

Legislative Advisors Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Laura Pentecost, Data Services Division Director

Jay White, Information Security Division Director

David Johnson, Internal Services Division Director

Gary LeBlanc, Infrastructure Planning Architect

Jeff Jennings, Data Center Infrastructure Manager

Tom Wicker called the meeting to order and directed the Board's attention to the topic of the meeting, a Planning Session.

There being no further business, the meeting was adjourned by Tom Wicker.



Tom Wicker, Chairman



June Songy, Vice-Chairman